



INFORMATION TECHNOLOGY
UNIVERSITY OF THE PUNJAB

PUBLIC NOTICE FOR LEASE OF AGRICULTURAL LAND

**Information Technology University of the Punjab (ITU), invites bids for:
“LEASE OF AGRICULTURE LAND AT MAIN CAMPUS, BARKI ROAD,
LAHORE”.**

1. Bidding Document is available at www.itu.edu.pk and www.ppra.punjab.gov.pk.
2. Bidders are required to submit **PKR.1000/-** (for each Lot) as a Bid fee in ITU Fund Account (**Account# 6580045464600034**) in the **Bank of Punjab, Arfa Tower, Lahore** along with bid application and required documents that are available at www.itu.edu.pk. The last date of submission of applications is **02nd May, 2024** upto **03:00 PM** on the below mentioned address and bidding will start at **04:00 PM**.
3. Bid security of **PKR.50,000/-** (for each Lot) shall be submitted as CDR before participation in the open auction as per "PPRA" rules, which shall be refundable for unsuccessful competitors.
4. All the bidders must be active FBR income tax filer.

Note: ITU may reject all bids or proposals at any time prior to the acceptance of a bid or proposal, as provided under Rule-35 of Punjab Procurement Rules, 2014.

Deputy Registrar (ITU), 6th Floor, Arfa Tower, Ferozpur Road, Lahore
Phone: (042) 111-111-488(6064)

TERMS & CONDITIONS: -

- 1) Bidder is required to deposit **PKR.1,000/-** (for each Lot) as a Bid fee in ITU Fund Account (Account # **6580045464600034, the Bank of Punjab, Afra Tower Branch, Lahore**) and Tender form is available on ITU official website www.itu.edu.pk. The last date of submission of form is **02nd May, 2024** upto **03:00 PM** and bidding will start same date at **04:00 PM**.
- 2) One party can submit bid for maximum two lots and each lot consists of approximately 15 acres, where one Marla constitutes 225 square feet. The base price of bid is PKR 70,000/- per acre.
- 3) Bid security of PKR 50,000/- (for each Lot) shall be submitted before participation in the open auction as per "PPRA" rules, which shall be refundable for unsuccessful competitors.
- 4) The bidders are required to submit an affidavit (Non-Judicial paper of Rs:100/- on the prescribed format) that clearly mentions that the bidder is neither blacklisted by any Govt/Semi Govt./Autonomous/Pvt. Department/Authority in Pakistan, and one affidavit (Non-Judicial paper of Rs:100/- on the prescribed format) to be submitted for Anti-encroachment guarantee.
- 5) Successful bidder/participant shall deposit 100% annual leased amount within 15 days after auction and if he fails to do so, his/her bid shall stand cancelled and earnest money deposited shall be forfeited. The defaulter shall further be blacklisted for the said purpose. The said cancelled unit shall be offered to next higher bidder or re-auctioned following the procedure laid down in above rules.
- 6) The period of lease will be for 01 year initially and shall be extendable for further one year with 5% annual increase of per acre fee. The lessee has to submit 100% annual leased amount with 15 days of the extended year.
- 7) The lease holder will be bound to pay Abyana & all the taxes of the Government, as per prevailing rules/laws.
- 8) Lessee cannot use leased land for any purpose other than the agriculture, and shall only be used for cultivation purpose.

- 9) Lessee cannot sublet the unit of land or any portion thereof.
- 10) Routine/prevaling crops can be cultivated but for any special/occasional nature of crop, the lessee will be required to get approval of type of crop before cultivation from the University Administration.
- 11) Only relevant persons will be allowed to visit the land, and the lessee has to submit the required records of the visiting persons to the ITU Security. No irrelevant person will be allowed to visit without approval.
- 12) The leased land is subject to vacation upon 120 days notice from the University Administration. The said decision shall be binding upon the lessee and shall not be challengeable in any court of law. Whereas the annual leased amount will not be returned and the lessee shall have no claim whatsoever.
- 13) Any lessee desirous of vacating leased land shall inform the Office of Registrar, Information Technology University of the Punjab, Lahore by 120 days. Whereas the annual leased amount will not be returned and the lessee shall have no claim whatsoever.
- 14) The agreement of the lease land shall be signed on non-judicial stamp papers of PKR 3,000 /-
- 15) In case of violation of the terms or involvement in any activity against the norms, lease will be cancelled and the lessee shall have no claim whatsoever.
- 16) If any dispute arises between lessee and lessor (University), the matter will be presented before the Estate Management Committee and its decision will be the final and binding for all the parties which will not be challenged in any court of law.
- 17) The bidders must be active FBR income tax filer.
- 18) The lessee can install the solar tube well with prior permission from the University Administration and will not close/disconnect the tube well bore. However, he can take the equipment and solar panels with him.
- 19) All the contract expenses and government taxes on annual income will be paid by the lease holder.

20)The bidders are required to submit the attested copy of ID card with the form and original ID card on the bid day.

21)The lessee will not be allowed to build any Kacha/Pakka Makan/Chappar whatsoever, on the University land. The lessee will not be allowed to keep any animals/pets on the University land. Overnight stays will only be allowed during harvesting, sowing, or watering the crops with prior approval.

22)The lessee will not be allowed, at all, to burn crop remains/ wastage.

23)The Guarantee mentioned in Bid Evaluation Criteria shall be submitted on non-judicial stamp paper as per the attached prescribed format.

24)**Bid Evaluation Criteria**

Description	Marks	
Highest bid amount	70	
Anti-encroachment Guarantee	ITU Employee's Guarantee on stamp paper (minimum service 2 years)	30
	Other Government of Punjab Employee (Regular) Guarantee on stamp paper (minimum service 5 years)	20
	Self-]Guarantee on stamp paper	10
Total	100	

Note: Minimum 70 (seventy) marks are required for qualification. Zero marks in any category will result in disqualification. One point will be deducted for each PKR.1,000 less than the highest bid.

LOT Wise Detail

Lot	Area in Acre
Lot - 01	13.95
Lot- 02	14.13
Lot- 03	14.24
Total	42.32

Bid Application Form

Lot No: _____

I do hereby confirm to have read carefully the requirements and instructions of this bidding documents and all the terms and conditions for lease of land at Information Technology University of the Punjab.

I want to participate as a bidder in the lease of land offered by Information Technology University of the Punjab and I have deposited bid security of PKR.50,000/- as CDR No: _____ dated: _____ on the name: Information Technology University of the Punjab and also submitted bid fee in the ITU Fund Account.

Yours Sincerely,

Name of Bidder: _____

Father Name: _____

Signature/Thumb Impression: _____

CNIC No: _____

Contact No: _____

Address: _____

AFFIDAVIT

(Not-Blacklisting)

(Non-Judicial Stamp paper of Rs:100/-)

I do hereby confirm to have read carefully the requirements and instructions of this bidding document and all the terms and conditions of Tender documents for lease of Land at Information Technology University of the Punjab, Lahore and also do hereby confirm as follows:

1. That, the Bidder shall abide by all the instructions/conditions of the bidding document and in additions and Information Technology University of the Punjab, rules and regulations, all other special instructions given time to time and enforced under Punjab Procurement Rules, 2014.
2. That, the "Bidder" is neither blacklisted by any Govt. Department/Authority in Pakistan nor pursued any case in the court against the University.
3. That the information given in the application form and bidding documents is correct. In case any of this information is proved incorrect, University reserves the right to forfeit the Bid Security and may initiate suitable legal action which may include blacklisting of the Bidder.
4. That I will submit the security clearance form issued by the concerned police station. If at any later stage, any king of fraud/security issue is found against me, my allotment may be cancelled.

Signature: _____

Name: _____

S/o: _____

CNIC No: _____

Address: _____

Witness-1

Signature: _____

Name: _____

S/o: _____

CNIC No: _____

Witness-2

Signature: _____

Name: _____

S/o: _____

CNIC No: _____

AFFIDAVIT

(Non-Judicial paper of Rs:100/-)

(Anti-Encroachment Guarantee)

I _____ S/O _____ working as _____ in the Organization _____ guarantee that the "Bidder" _____ is personally known to me and is neither blacklisted by any Govt./Semi Govt./Autonomous/Pvt. Department/Authority in Pakistan and the bidder will abide by all the instructions/conditions of the bidding document and in addition, Information Technology University of the Punjab, rules and regulations, all other special instructions given time to time and enforced under Punjab Procurement Rules, 2014. That I shall be responsible for any untoward/illegal or against the rules activity, or any loss/damage caused to the University.

Signature: _____

Name: _____

S/o: _____

CNIC No: _____

Address: _____

Note: Please attach the following document with this form

1. copy of CNIC
2. copy of official employee card
3. Service Letter from the Serving Organization with proof of length of service